blueTeleMed

A product of blueEHR

Quick Start Guide

This document provides information on how providers can set up their profile, view patient appointments, and initiate video consultation sessions in **blueTeleMed**.

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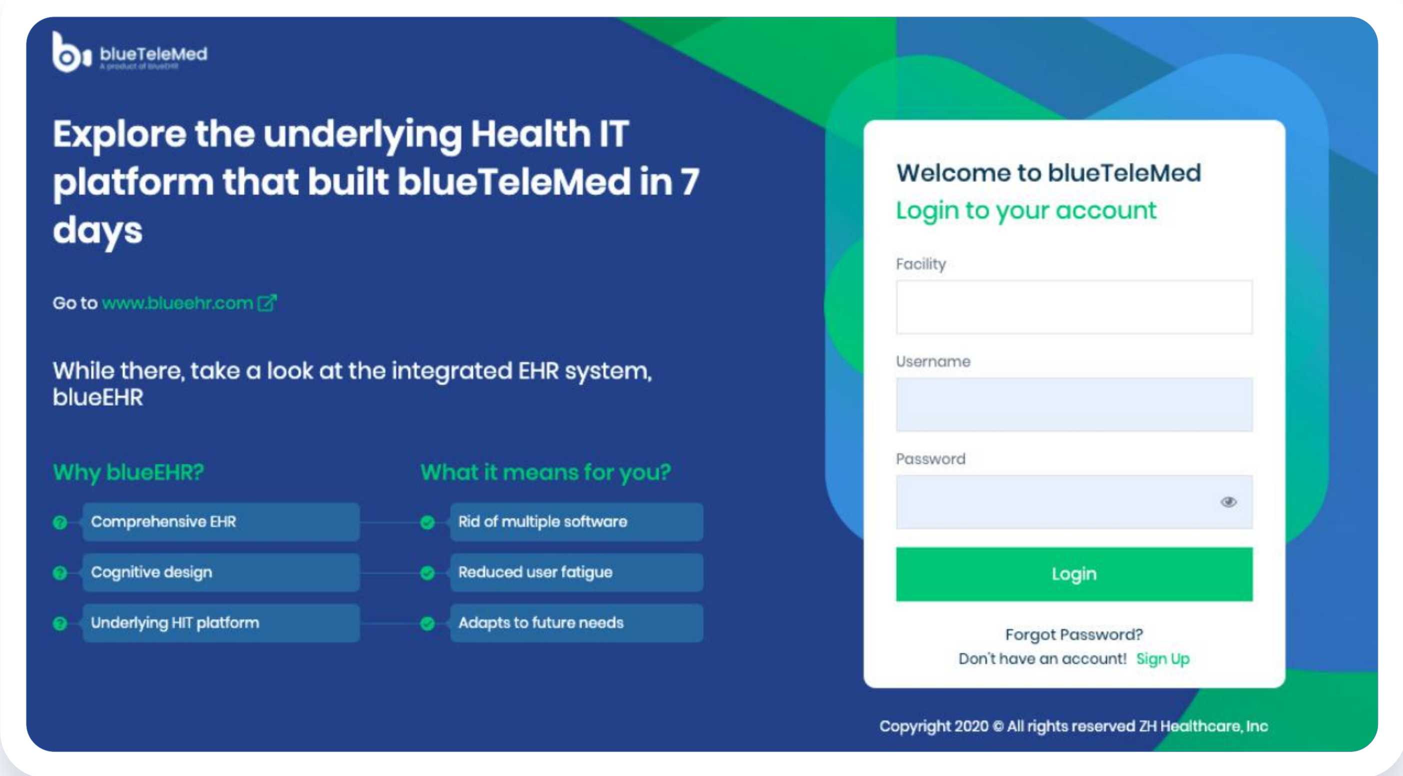
01. Prerequisites

You need to have your login credentials such as facility ID, username, and password.

For the video consultation feature to work, the blueTeleMed application requires camera and microphone access.

If your computer is running on MacOS, you must access the blueTeleMed application from the Safari browser.

02. Logging in to the Application



In the address bar of your browser, specify the URL: app.bluetelemed.com.

Specify the login credentials in the respective fields.

Click **Login**.

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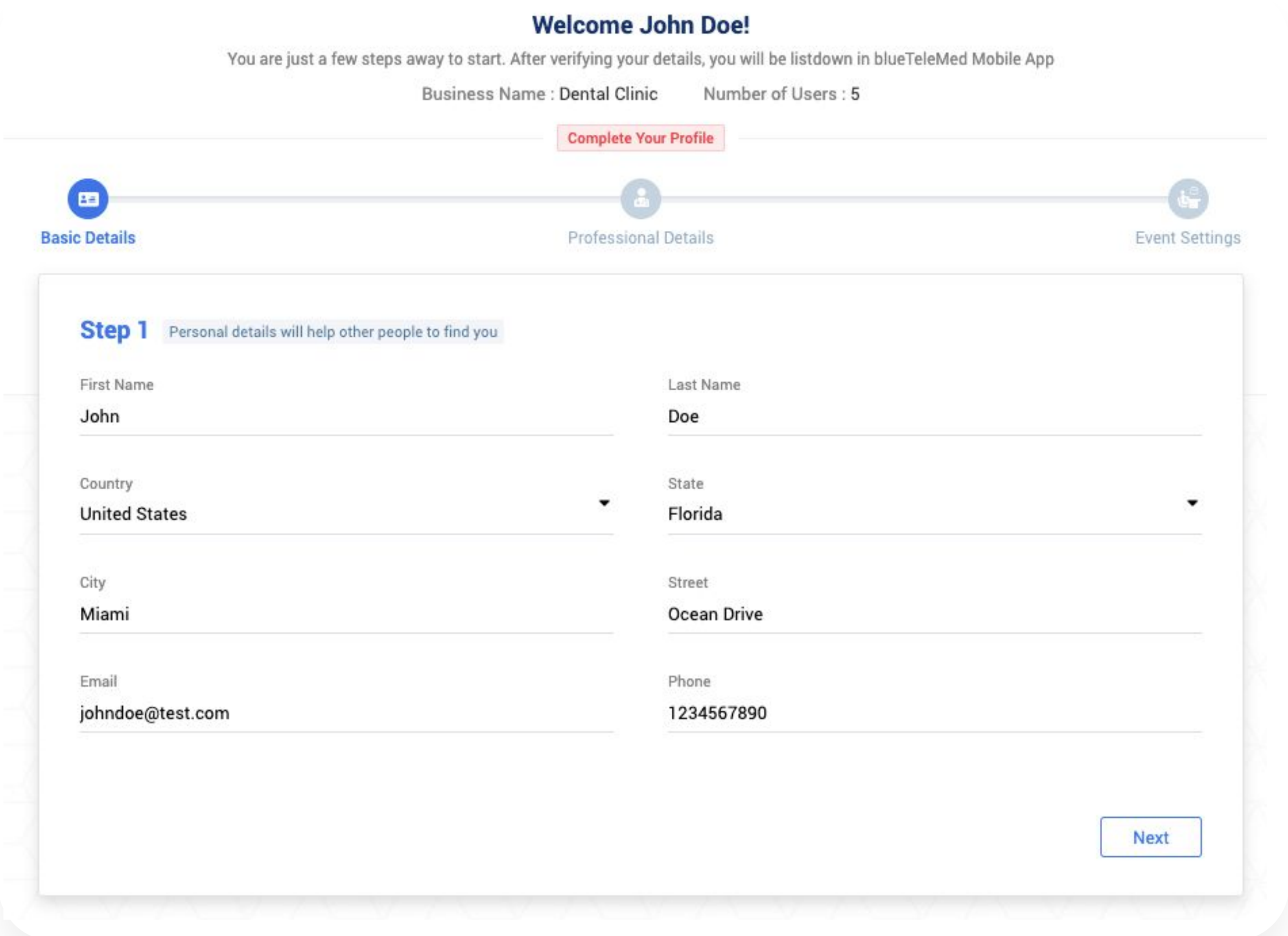
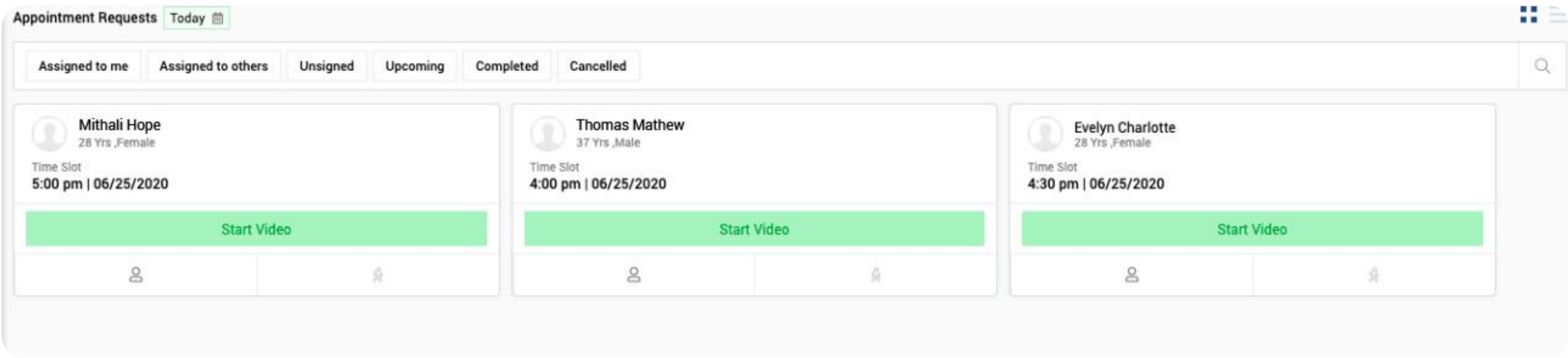
03. Configuring provider settings



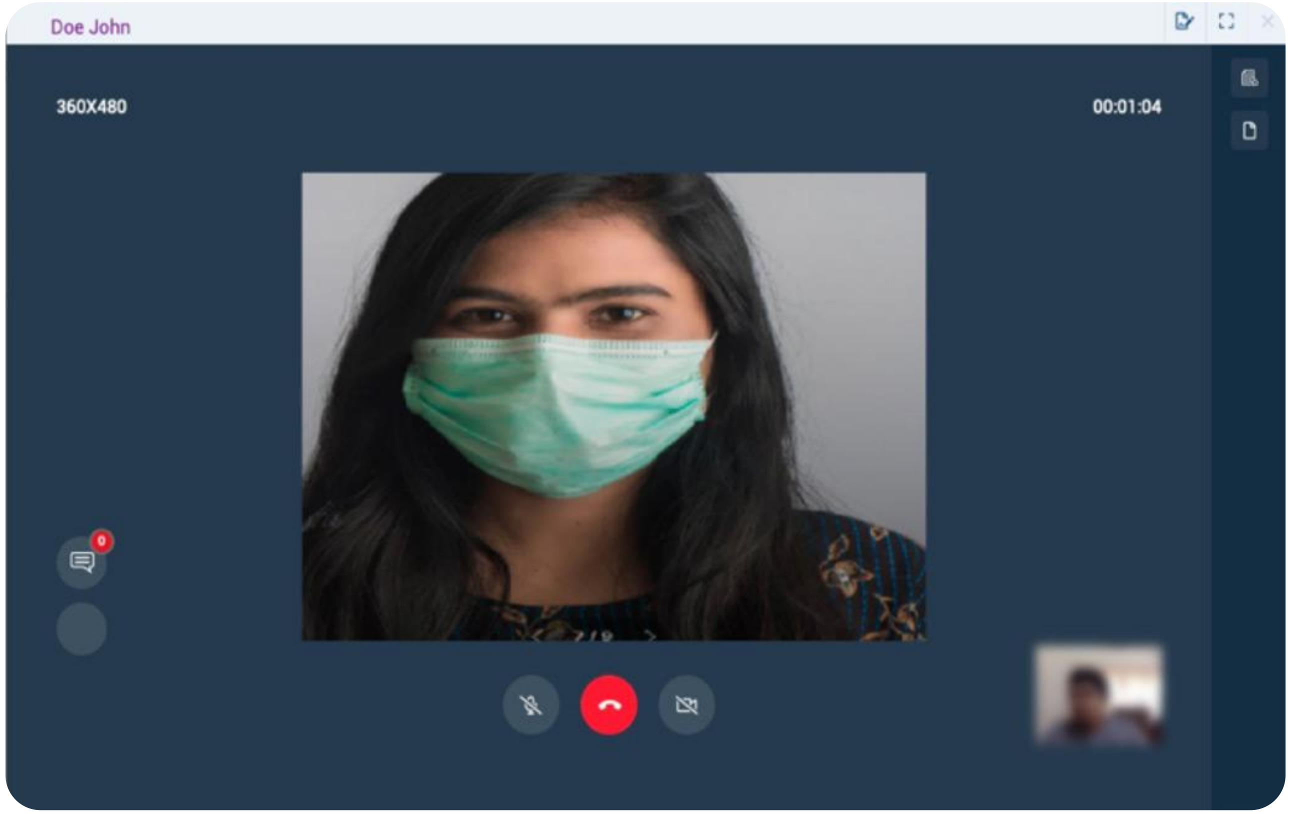
- Verify your primary information.
- Specify your professional details.
- Configure your availability for patient appointments.
- Click Save

04. Dashboard



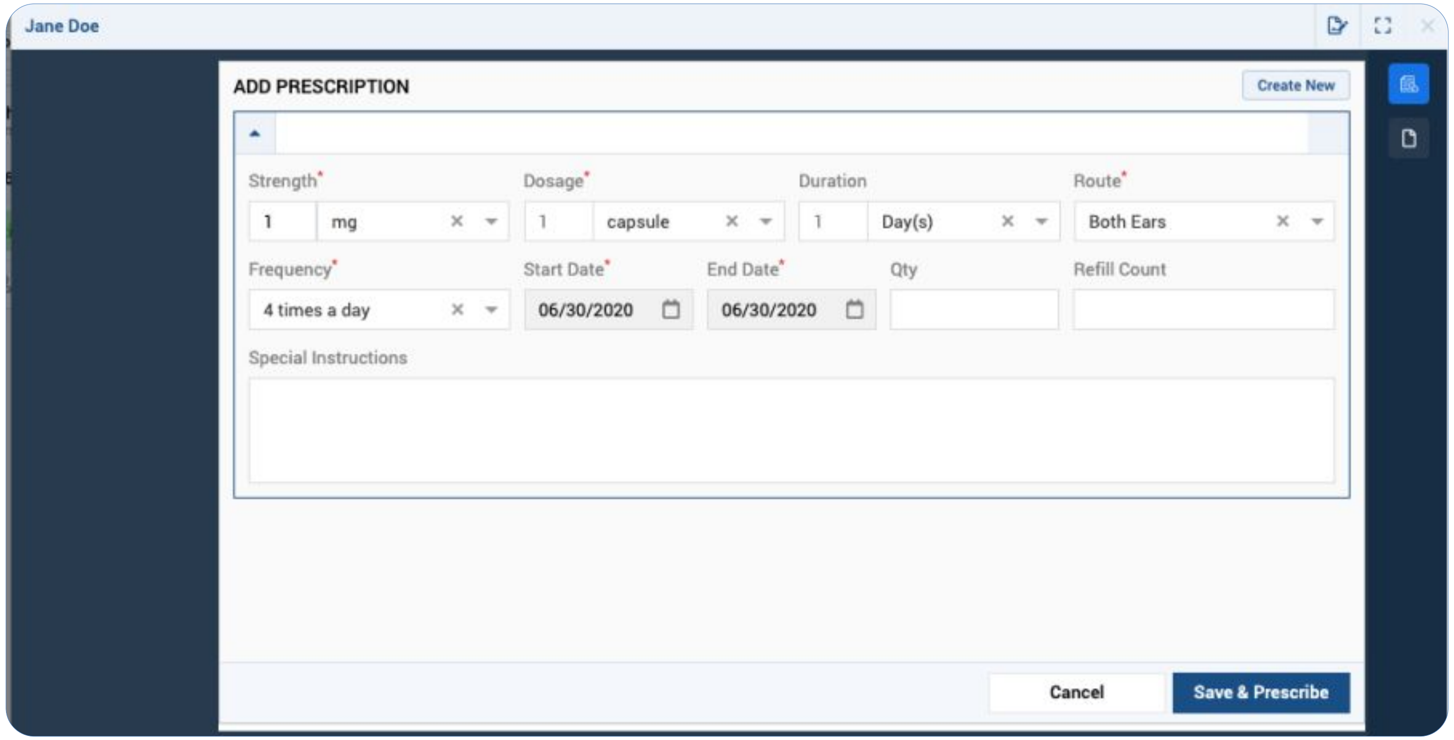
When a patient schedules a video consultation appointment with you on the blueTeleMed mobile application, it automatically reflects on your Dashboard.By default, the dashboard displays the appointment requests for the current day. However, you can configure the dashboard to display the appointments on a single day or a date range. You can also use the various filters available such as **Assigned to me, Assigned to others, Unsigned, Upcoming, and Completed**. You can start the video consultation with a patient in the click of a button.

05. Initiating a Video Consultation



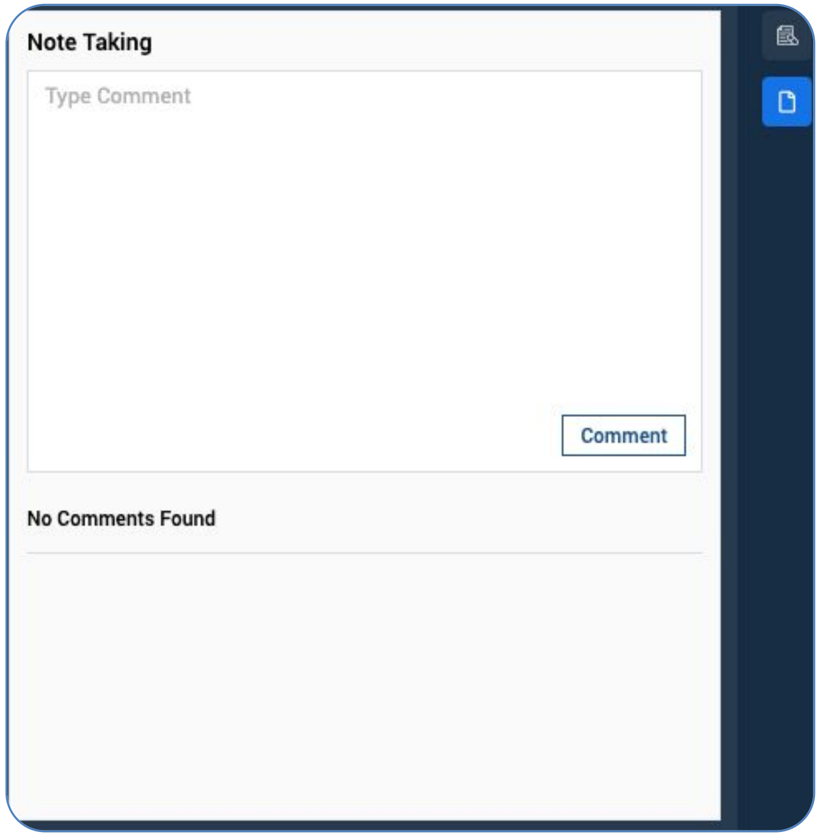
- **Click Start Video**
- **Click**
  - the Prescriptions icon to add prescriptions for the patient.
  - the Clinical notes icon to add clinical notes for the patient.
  - the Sign off icon to sign-off the patient encounter.

06. Adding Prescriptions



- In the video consultation window, click the **Prescriptions icon.**
- Specify the prescription details in respective fields.
- Click **Save & Prescribe.**

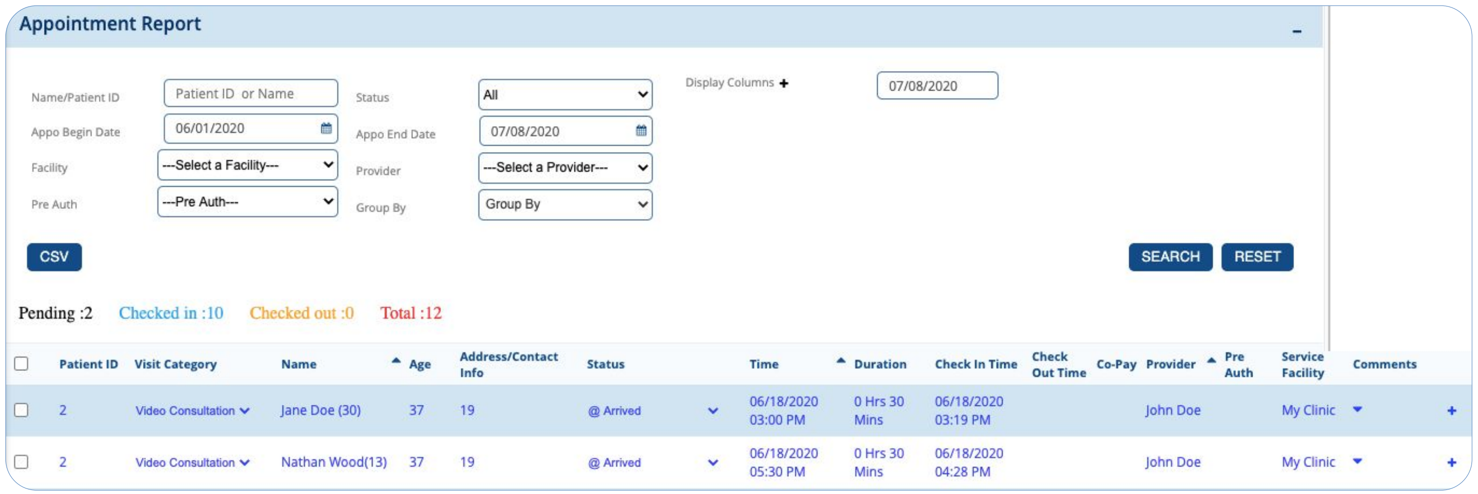
07. Adding Clinical Notes



- In the video consultation window, click the **Clinical notes icon.**
- Specify the clinical notes in the field provided.
- Click **Comment.**

08. Signing off a Patient Encounter

In the video consultation window, click the sign-off icon . The application displays a confirmation message and you must click Yes to sign-off the encounter.



- From the left pane, click Appointment Report to view the appointment report for the current date.
- Use the filters available at the top of the window and click SEARCH to filter the appointment report by various parameters.
- Click CSV to download the appointment report in csv format.

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Thank You